



Where childhood thrives, war does not.

Position Title	Director, International Programs
Location	War Child Canada Headquarters, Toronto (with work from home arrangements)
Reports to	Chief Operating Officer
Background	War Child Canada is a registered Canadian charity based in Toronto that works with war-affected communities to help children reclaim their childhood through access to education, opportunity, and justice. War Child Canada has 20 years of experience working in communities in conflict and post-conflict zones. All work is implemented in direct partnership with local communities, local NGOs and other stakeholders using a child-centered approach. War Child Canada currently works in Afghanistan, Uganda, Sudan, South Sudan, and the Democratic Republic of Congo.
Position summary	The Director of International Programs will work to advance the strategic development, management, and funding of War Child Canada's programming activities. The Director of International Programs will provide leadership, supervision and management support to War Child Canada's International Programs while working in close partnership with all organizational departments to ensure alignment with goals and maximize opportunities for fundraising and awareness raising.
Responsibilities	<p><i>PROGRAM LEADERSHIP, STRATEGY AND MANAGEMENT (50% of time)</i></p> <ul style="list-style-type: none"> ▪ Provides leadership and direction to War Child Canada's International Programs Department and country teams. ▪ Leads the development, implementation, and monitoring of War Child Canada's strategic planning for the International Programs department, in coordination with the Executive and Senior Management Team. ▪ Supports and mentors country Senior Management Teams to lead, manage and grow War Child Canada's country programs and operations, in close liaison with the Chief Operating Officer. ▪ Supports departmental and country team adherence to organizational HR, finance, security, logistics and administrative policies and procedures. ▪ Provides overall oversight of projects including donor compliance, grant management and reporting, including the monitoring of project spending and recovery in conjunction with the Grant Management Team. ▪ Responsible for the development and management of the International Programs department budget and monitoring of spend. ▪ Provides representation on external strategic sectoral forums.

	<p><i>DONOR, PARTNER AND NEW BUSINESS DEVELOPMENT (40% of time)</i></p> <ul style="list-style-type: none"> ▪ Manages relationships with key government and other major donors and networks, including Global Affairs Canada, US Government and other institutional donors, with the intention of developing strategic partnerships and growing War Child Canada’s international presence. ▪ Develops new consortia approaches with strategic partners. ▪ Establishes fundraising targets and priorities with program and country-team leads. ▪ Works to grow institutional foundation revenue with relevant staff. ▪ Oversees the development of restricted revenue and recovery strategies to underpin growth strategies, including the submission of high quality funding proposals to institutional donors. ▪ Oversees new budget development policies and procedures, ensuring consistency of approach according to agreed standards. ▪ Represents the organization at external events and donor events for the purposes of securing new and growing existing funding bases (restricted and unrestricted). ▪ Works to develop joint campaigns and cross-departmental partnerships, supporting the management of an integrated pipeline to meet cost-share requirements and other needs. ▪ In coordination with the fundraising team, provides support to unrestricted fundraising and communication activities to advance financial support and representation of programs. <p><i>RESEARCH, LEARNING, AND INNOVATION (10% of time)</i></p> <ul style="list-style-type: none"> ▪ Develops strategies to commence operational start-up in new countries of operation, conducting or coordinating assessments visits to conflict affected areas, developing pipelines as needed. ▪ Encourages and facilitates programmatic innovation to ensure highly effective and responsive approaches, drawing on sectoral best practices. ▪ Works to ensure impact, knowledge and learning from programs are communicated and made accessible to target audiences.
<p>Qualifications</p>	<p>Knowledge</p> <ul style="list-style-type: none"> • Master’s Degree or equivalent in International Development, Social Sciences, Education, or related subject. • Minimum 7-8 years senior management experience, including international development field experience. • Demonstrated track record of securing significant new business from institutional donors. • Demonstrated experience of implementing fundraising strategies and conducting donor engagement. • Knowledge of War Child Canada’s programmatic approach, including gender equality and child safeguarding. • Experience of project and HR management. • Experience of working in conflict settings.

	<p>Skills and abilities</p> <ul style="list-style-type: none"> • Fluency in written and verbal English. French an asset. • A high level of writing skill and ability. • Demonstrated leadership abilities. • Detail oriented, strong organizational, financial management, analytical, and strategic planning skills. • Effective time-management skills with the ability to multi-task and manage multiple time-sensitive priorities. • Self-starter, able to work with a high degree of initiative and highly resilient. • Team oriented with strong interpersonal skills and ability to work with individuals from a range of backgrounds. • A high level of problem solving skills and abilities. • Able to work sensitively in challenging and insecure environments.
Travel Required	Travel as needed to War Child Canada’s country operations, and potential new countries of operation, when travel restrictions allow.
Application process	<p>Interested applicants are invited to send a curriculum vitae and an accompanying cover letter electronically to:</p> <p>Email: jobs@warchild.ca</p> <p>Please ensure your application email has the subject heading of ‘Director, International Programs – [insert your name]’</p> <p>Only those applicants selected for an interview will be notified. We regret we are unable to entertain phone calls. Candidates must have an existing entitlement to work in Canada.</p> <p>War Child Canada is an equal opportunity employer and is committed to providing a work environment in which all individuals are treated with respect and dignity. Final candidates will be vetted in accordance with War Child Canada’s Child Safeguarding Policy and Prevention of Sexual Abuse and Exploitation Policy, including appropriate reference and security checks.</p> <p>War Child Canada is committed to providing an accessible workplace. For individuals with disabilities, accommodation is available upon request. Should you require accommodation at any stage of the selection process, please let us know. We will work with you to meet your needs.</p> <p>For more information about War Child Canada, please visit www.warchild.ca</p>
Deadline	Deadline for applications 19 October 2020.